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<b>Number:</b>	<b>NBCC-9322</b>
<b>Key Process:</b>	9300 - Delivery, Learning Assessment and Certification
<b>Edition:</b>	2011-08-01
<b>Effective:</b>	2010-09-07
<b>Title:</b>	<b>Supplemental Evaluation Measures</b>

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### **GUIDING PRINCIPLE**

NBCC is committed to assisting students in achieving success in their chosen course of studies, and recognizes that there are times when a student's performance may result in a failing grade. Supplemental Evaluation Measures provide students with an additional opportunity to demonstrate competence in defined course content and to achieve a passing grade.

### **POLICY STATEMENT**

2.1 The provisions of this policy apply to a student enrolled in a credited learning activity.

2.2 This policy defines the measure whereby students who have failed a course can demonstrate the level of competency required to continue their studies by successfully completing a Supplemental Evaluation Measure.

2.3 A Supplemental Evaluation Measure can only be administered where a student has a failing final grade in a credit course. The student must have completed all course work during the term, and have a minimum final course average of 50% or greater.

2.4 Eligible students may write two Supplemental Evaluation Measures per term to a maximum of four per academic year of study. The student is limited to one Supplemental Evaluation Measure per course.

2.5 Students are permitted to register in courses where the failed course is a

prerequisite or co-requisite, pending the outcome of the Supplemental

## **2.6 Evaluation Measure Supplemental Evaluation Measures:**

2.6.1 Final Exam/Project- The score of the Supplemental Measure is used to recalculate the final course grade. If the recalculated course grade is a pass for that course, the minimal pass mark for the course is noted on the transcript (i.e., in the case of a course pass mark of 60%, the final course grade awarded is a 60%).

2.6.2 Practical Application – demonstration of practical skill – The score of the Supplemental Measure is used to recalculate the final course grade. If the recalculated course grade is a pass for that course, the minimal pass mark for the course is noted on the transcript (i.e., in the case of a course pass mark of 60%, the final course grade awarded is a 60%). Comprehensive – where there is a series of test/assignments/labs; however, no mid-term or final exam/project, a comprehensive test, assignment or lab, or a combination of any or all of these may be assigned as the Supplemental Measure at the discretion of the instructor.