



Number:	NBCC-9303
Key Process:	9300 - Delivery, Learning Assessment and Certification
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Title:	Transcript of Marks and Grading Systems

GUIDING PRINCIPLE

The New Brunswick Community College, hereinafter called NBCC, is committed to quality learning and teaching. NBCC uses a grading/credit system to indicate the performance of students and how that relates to a passing grade in courses, and how course grades translate to a transcript of marks that reflect the history of the student's academic progress. NBCC is responsible for issuing a transcript of marks whose reliability is based on the integrity and authenticity of the document.

POLICY STATEMENT

2.1 NBCC uses a grade point scale (credits) for courses. To pass a course, a student shall have a GPA of 1.0 (60%) in it. To pass a program that is graded, a student must have a cumulative GPA of 1.0, and meet all program requirements as outlined in the curriculum standard.

2.1.2 NBCC may use the Successful/Unsuccessful grading system for some courses to evaluate the performance of a student using a grade points system. For courses that have a Successful/Unsuccessful grading basis, the notation Successful indicates that a student has achieved the required course competencies.

2.1.3 The transcript of marks is considered official when it is in compliance with the following authentication criteria:

2.1.3.1 It contains NBCC's seal and the Registrar's signature;

2.1.4 The format, content and grading systems are uniform and apply to all transcripts of marks issued by NBCC.

One official transcript will be available to student free of charge. Any additional

transcript requests will be subject to a fee.

2.2 Exceptions

2.2.1 This policy does not apply to contract training, academic studies, or other programs which have their own set of rules or regulations.