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<b>Key Process:</b>	4300 - Delivery, Learning Assessment and Certification
<b>Edition:</b>	2008-08-28
<b>Effective:</b>	2008-09-01
<b>Title:</b>	<b>Academic Status</b>

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### **GUIDING PRINCIPLE**

The NBCC is dedicated to maintaining high academic standards and has established an academic progression assessment process that ensures reliable, appropriate and consistent recognition of student learning.

### **POLICY STATEMENT**

The NBCC provides ongoing support to students and expects that all students will take responsibility for their own successful progress throughout their course of studies.

The NBCC sets the academic standards required to achieve certification in each published Curriculum Standard. Some programs may require additional academic standards specific to their course of studies. Students are advised of the expectations of the NBCC, certification and other requirements, and guidelines in relevant course and program information.

Regulations for academic advisement and probation ensure the academic standards of the NBCC are maintained. Academic status and related advisement and probation regulations apply to all students. Academic status is reflected by notation on a student advisement transcript

A student's academic status may be changed for reasons of academic performance only. All other disciplinary matters will be referred to the appropriate college authority.

Based upon his or her academic performance each NBCC student is assigned an academic status from the following scale:

**Honours:** Is a status determined by achievement of specified standards of superior

academic performance as described in POLICY 4318A. Normally, a student must have maintained a “Successful Status” throughout their period of study to be eligible for “Honours or Awards”.

**Successful Status (in Good Standing):** Is the default status assigned to each student upon registration in a program or course. It is maintained by meeting or exceeding the minimum academic requirements set for each NBCC program. Each student must have passed a sufficient number of courses and maintained an academic record (average grade or GPA) high enough to indicate that it is possible for that student to achieve certification within the planned time frame. Note: Successful Status is equivalent to “Good Standing” in the Student Information Management System (SIMS).

**Academic Probation:** A student is placed on Academic Probation if his or her current level of academic achievement is below the minimum required standard, and the student will not likely successfully complete a course of studies within a planned time frame; or his or her performance outcomes demonstrate a potential that the student will not be successful. The placement of a student on Academic Probation will invoke the academic advising process indicated in the supporting procedure to attempt to remediate the underlying difficulties. The initial stage is designed to assist the student to develop his or her own strategy to redress the situation. The intervention becomes more structured only if this strategy is unsuccessful. The process of monitoring students on Academic Probation is intended to help the student obtain the support services they need to achieve success.

**Academic Suspension:** A student is involuntarily placed on Academic Suspension when there is no likelihood that the student will achieve success in his or her program or course of studies. The student is removed from the program and all courses. The student remains registered as an NBCC student, but may not register for any courses without an approved learning plan. The College will stipulate conditions that must be met by the student in order to return to Academic Probation, and ultimately Successful Status. If a student does not return to the College with an approved learning plan within the timeframe allowed in the related procedure the student will be removed from the NBCC College Registration list.

**Academic Leave:** A student may voluntarily withdraw from a program or active courses for either personal or academic reasons. The student remains registered as an NBCC student. He or she may seek advice on creating a personal learning plan to prepare for academic success upon a return to active study. If a student does not return to the College within the timeframe allowed in the related procedure the student will be removed from the NBCC College Registration list.

## **SUGGESTION BOX**

*Your suggestions for improvement to this document and/or its content*

### **CONTROLLED REFERENCE DOCUMENTS**

<b>Num</b>	<b>Document Name</b>	<b>Type</b>	<b>Document Custodian</b>	<b>Document Reviewer(s) Stakeholders</b>	<b>Document Approver</b>
NBCC-4321.005	<a href="#">Academic Status</a>	Procedures	Provincial Management Representative		Assistant Deputy Minister

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